

## All Wards Neighborhood Planning Assembly

August 21, 6:30-8:30 pm  
CCTV Studios, 294 North Winooski Ave.

Minutes prepared by Kesha Ram, CEDO.

Present: Charles Simpson, Charlie Giannoni, Richard Hillyard, Martha Molpus, Marcy Krumbine (staff), Kesha Ram (staff).

- The meeting commenced at 6:15 pm.
- No quarterly financial report this meeting, as FY16 funds have not yet been expended by any NPA.
- The agenda was reviewed and time was allocated to discuss interim best practices, long-term staffing needs, and hot topics in each ward pertaining to City initiatives and actions.
- NPA best practices
  - There was discussion of All Wards falling under Open Meeting Law and how to comply with facilitation and noticing requirements.
  - Liaison roles were discussed to ensure each NPA has an assigned steering committee member to providing a final agenda and minutes to CEDO, as well as helping to coordinate monthly filming.
- Long-term staffing
  - The idea of having a paid role for each NPA to conduct administrative and agenda-setting functions was further discussed. There was agreement to empower Kesha, Charlie, Charles, and Matt to continue the discussion and possibly bring a proposal to CDNR and the Mayor's Office.
- Hot topic discussion
  - Each NPA shared hot topics in their ward that included institutional construction, public safety, environmental concerns, and planning processes.
- The meeting adjourned at 8:40 pm.